

Tender Document for Rake Handling and Supervision Service for proper loading of coal loaded from various sidings of CIL Subsidiary- MCL

For Period: FY 26-27

Tender No: APNRL/Coal Procurement and Logistics/26-27/002

Adhunik Power and Natural Resources Limited

Village: Padampur, Behind: P.G.C.I.L. Substation, Saraikela – Kharswan, Jharkhand- 832402

1. Introduction:

Adhunik Power & Natural Resources Limited (hereinafter referred to as APNRL, the Company) intends to ensure systematic, efficient, and loss-free movement of coal through rail mode in order to maintain uninterrupted fuel supply to its power generation units. In view of the operational complexities involved in rake placement, loading coordination, documentation, and liaisoning with railway authorities and CIL subsidiaries, APNRL proposes to engage a competent and experienced agency for Rake Handling and Supervision Services.

To facilitate proper supervision of coal loading operations, coordination with concerned officials, monitoring of rake placement, documentation compliance, and real-time reporting at various railway sidings under Mahanadi Coalfields Limited (MCL), a subsidiary of Coal India Limited (CIL), APNRL invites bids from eligible and interested parties (hereinafter referred to as the "Service Provider") for providing Rake Handling and Supervision Services for coal loaded from different MCL sidings.

The selected Service Provider shall be responsible for ensuring proper rake loading supervision, coordination with colliery officials, railway authorities, and other stakeholders, certification of loading parameters, documentation handling, and timely communication to APNRL to ensure seamless coal dispatch and receipt operations.

2. Scope:

- **Allocation Management:** The Service Provider shall be responsible for obtaining the monthly allocation from the CIL subsidiary against the **Adjusted Monthly Scheduled Quantity (MSQ)** for each respective contract.
- **Financial Coordination:** The Service Provider is responsible for securing the Proforma Invoice from the CIL subsidiary prior to the start of the month. This ensures advance coal payments are processed on time to avoid any loading delays.
- **Sanctioning & Endorsement:** The Service Provider is responsible for securing the endorsement and sanction of the **Railway Programme** filed against the specific allocation and coal payments made.
- **Rake Procurement:** The Service Provider shall coordinate with relevant Railway Divisional/Zonal offices (including but not limited to **Kolkata, Dhanbad, Ranchi, Chakradharpur, Khurda, and Bilaspur**) to ensure the timely supply of empty rakes for seamless transportation.
- **Rake Hygiene:** The Service Provider must ensure that supplied empty rakes are cleaned and free of any leftover materials or debris (other than coal). If any undesired material is identified prior to loading, the Service Provider is responsible for performing the necessary cleanup.
- **Wagon Suitability:** The Service Provider shall be responsible for ensuring that all supplied wagons are "**non-sick**" (**fit-for-loading**).
- **Rejection of Defective Wagons:** If a "sick" or defective wagon is identified, the Service Provider must immediately coordinate with CIL subsidiary personnel to ensure that no loading is performed on that specific wagon.
- **Mass Defects & Cancellation:** If the majority of the wagons in a rake exhibit similar damage (e.g., significant floor or body holes) that could result in coal spillage or transit loss, the Service Provider is responsible for coordinating the timely **rejection and cancellation** of the entire rake supply with the Railways and CIL.
- **Strategic Sourcing:** The Service Provider shall be responsible for coordinating with CIL Subsidiary personnel to ensure that coal is offered from the optimal sources/sidings as identified and prioritized by APNRL. The Service Provider must maintain continuous liaison to ensure the availability of the specific coal grades required by APNRL at any given time.
- **Coordination and Arrangement of DMO Permission:** The Service Provider shall coordinate with the concerned District Mining Office (DMO) and colliery authorities to obtain all required permissions and clearances for dispatch of coal rakes. The Service Provider shall ensure that valid DMO permission and complete documentation are in place to avoid any delay or disruption in rake movement.
- **Ensuring Coal Quality and Prevention of Undesired Mixing:** The Service Provider shall be responsible for ensuring that coal is loaded from the designated coal heaps/stockpiles identified for dispatch and that no undesired mixing with inferior grade coal, shale, band, stones, or other extraneous materials takes place during loading operations. The loaded coal must conform to the billed grade and quality specifications. The Service Provider shall ensure that the material loaded into the wagons is, to the maximum extent possible,

free from shale, band, stones, and other foreign or extraneous matter, and is consistent with the declared grade as per billing documentation.

- **On-Site Supervision:** The Service Provider shall deploy adequate manpower at the sidings to supervise loading in real-time, often in the presence of APNRL representatives.
- **Load Optimization (PCC Compliance):**
 - **Underloading:** The Service Provider must ensure loading meets the Permissible Carrying Capacity (PCC) to avoid "Dead Freight" charges.
 - **Overloading:** The Service Provider is strictly liable for preventing overloading. They must avoid penalties such as **POL1, POL2, POLA, PCLA, DCLA, ENHC, and LPC**.
 - **Corrective Movement:** Any costs for "backward movement" of a rake to offload excess coal shall be borne by the Service Provider.
- **Weighment Oversight:** The Service Provider is liable for coordinating the synchronization between the Railways and the CIL Subsidiary to ensure timely weighment of rakes immediately following loading. Furthermore, the Service Provider must ensure that the subsequent dispatch invoices and Railway Receipts (RR) are generated promptly to avoid any administrative delays.
- **e-TRR Management & Digital Transfer Accountability:** The Service Provider is liable for coordinating the timely generation and continuous follow-up for the transfer of the e-TRR (Electronic Transmission of Railway Receipt). The Service Provider must ensure that the e-TRR is transferred to the designated APNRL account immediately upon Railway Receipt generation to facilitate seamless transit and unloading.
- **TPA Coordination:** The Service Provider shall coordinate with the Third-Party Agency (TPA) at the loading point for sample collection properly. The Service Provider is responsible for ensuring that coal sampling during loading is representative of the actual dispatch and adheres to the required grade specifications.
- **Documentation & Reporting:** The Service Provider shall provide a daily "Pipeline Report" including:
Forecast: Expected rake arrival and pipeline position.
Status: Rakes Offered, Allotted, Under Loading, and In-Transit.
Financials: Status of Rail Freight payments, RR generation, and e-TRR surrendering.

3. Invitation of tenders:

- I. APNRL invites bids for Supervision and Liaisoning Services on a **Rate per Metric Tonne (₹/MT)** basis, for rail movement of coal for an estimated annual quantity of approximately **5.00 Lakh MT (+/-)**, **subject to variation**.

4. Schedule for bidding process:

Sl. No.	Event Description	Date & Time
1	Tender Publication	18.03.2026
2	Last date and time of submission of Bids	17:30 Hrs on 26.03.2026
3	Opening of Technical & Financial Bid	27.03.2026

5. Submission of tender:

Sealed tender document is to be submitted by the bidder by **26.03.2026, 17:30 Hrs** by Speed post/Registered post at the address mentioned below: -

Coal Procurement & Logistics

Adhunik Power & Natural Resources Ltd

Address: Ujala (Admin.) Building, Village Padampur, Behind P.G.C.I.L. Substation, Saraikela-Kharsawan, Jharkhand – 832402

Contact Person & No.- Vishnu Bhattacharyya - +91-9810854367 | Sajal Das - +91-9147006309 |

Bhubneshwar Mahato - +91-7596022944.

6. Credentials and PQR:

- I. The prospective bidders, who have adequate documents to fulfil criteria of credentials and the Pre-Qualification Requirement (PQR) as detailed hereunder for respective tender, will send the scanned self-certified copies of requisite documents as required in tendering process.
- II. The following shall be the Pre-Qualifying Requirements for the Bidders:
 - a. The Average Turnover of the bidder for last three financial year should be more than 2Cr per Year. Audited Balance Sheet Required.
 - b. Similar work experience from the mentioned subsidiaries for last two financial year would be required.
 - c. At least 3 Lakhs Mt Qty or 75 Rakes handled during last financial year from the mentioned subsidiaries should be required.

- d. Certified copy of GST registration issued by competent authority should also be submitted.
- 7. Techno-Commercial Bid:**
The bidder shall submit the filled in tender documents along with all documents by the due date as mentioned in this tender. Any bid received after the last date and the time of Submission of Bid shall not be considered. The Bids are to be submitted in a single closed cover envelope containing **Envelope I (Technical- Bid)** and **Envelope II (Financial Bid)** each one duly closed separately. Envelope I should be transcript as **“Technical Bid”** and Envelope II shall contain **“Financial Bid”**.
- I. Check list for bidders: -**
- Part of Envelope I:-**
- The Average Turnover of the bidder for last three financial year should be more than 2Cr per Year. Audited Balance Sheet Required.
 - Similar work experience from the mentioned subsidiaries for last two financial year would be required.
 - At least 3 Lakhs Mt Qty or 75 Rakes handled during last financial year from the mentioned subsidiaries should be required.
 - Certified copy of GST registration issued by competent authority should also be submitted.
 - Any other document as requested in the tender document.
 - Filled **Annexure I**
- Part of Envelope II:-**
- The bidder shall submit financial bid duly signed by the Authorized person as at **Annexure-II**
- Note – APNRL reserve the right to ask for any additional information / document etc. to verify the claims of the bidders. In event of not receiving the information / document etc. from the bidder as asked by APNRL within the given timeline, APNRL reserve it's right to reject the bid.
- 8. Price bid:**
Bidder shall submit the Price bid as mentioned in **Annexure II** of this document.
- 9. Validity of Bids:**
The Bidder shall keep the bid valid for a minimum period of **Sixty (60) days** from the date of last date of submission of the bids.
- 10. Modification and Withdrawal of Bids:**
No bid may be modified / withdrawn in the interval between the bid submission deadline and the expiry of the bid validity period.
- 11. APNRL's Right to accept any Bid or to reject any or all Bids:**
Notwithstanding anything mentioned above, APNRL reserves the right to accept or reject any bid, either in full or in part or to annul the bidding process and reject all bids at any time prior to allocation of quantity, without assigning any reason thereof.
- 12. APNRL's Right to vary quantities of allocation/supply:**
APNRL reserves the right to allocation of qty on month-to-month basis based upon requirement.
- 13. Understanding and Clarification of Bid Documents:**
The Bidder is expected to carefully read/understand the Bid documents and fully satisfy himself to all the conditions and matters, which may in any way affect the work or the cost thereof. If any Bidder finds discrepancies or omissions in the Bid documents or is in doubt as to the true intent or meaning of any part thereof, he shall at once request in writing to the APNRL for an interpretation/clarification of the Bid documents. However, such request must reach the Supplier/seller 05 day before the last date of submission of bid, otherwise, the request for clarification may not be entertained. After receipt of such interpretation or clarifications, the Bidder shall submit his Bid but within the time and date as specified in the invitation to Bid. All such interpretation and clarification shall form a part of the documents and must accompany the proposal. However, this will not be a binding on supplier for giving reason whatsoever it may.

Verbal clarifications and information given by APNRL or its employees or representatives shall not be in any way binding on the APNRL.

14. Award for supply of Service:

APNRL will issue LOA of supply of service in writing to the successful Bidders. The successful bidder shall return the duplicate copy of the award letter duly signed & stamped as token of his acknowledgement & acceptance.

15. Taxation:

- I. Bid price shall be inclusive of all taxes, levies, cess and duties etc. except GST (on the invoice value as applicable on the date of invoice).
- II. APNRL shall deduct applicable taxes at source (TDS) as per statutory requirements.

16. Settlement of Disputes:

In the event of any dispute arising between the Parties in connection with any matter or thing herein contained or the operation or construction thereof or any matter or thing in any way connected with this Agreement, including any question regarding its existence, interpretation, validity or termination, the Parties shall first endeavour to reach an amicable settlement through mutual consultations and negotiations by the officials of the Parties. If the Parties are unable to reach an amicable settlement within 30 (thirty) business days from the date on which the dispute arose (except as to any matter for which express provisions are made in this Agreement) any of the Party may make a reference to arbitration upon written notice to that effect to the other Party and such arbitration shall be conducted in accordance with the provisions of the Indian Arbitration and Conciliation Act, 1996 and any modification or re-enactment thereof. The Arbitration shall be conducted by a panel of 3 (three) Arbitrators, one each to be appointed by the Parties to the dispute or difference and the third Arbitrator shall be appointed by the two Party appointed arbitrators within the 30 (thirty) days of their appointment. In the event arbitrators on the Arbitration panel cannot be appointed in the manner detailed herein, the Arbitrators shall be appointed as per provisions of the Arbitration and Conciliation Act, 1996, The Arbitration proceedings shall be conducted in English language. The award made in pursuance thereof shall be binding on the Parties. The venue of arbitration shall be Kolkata and subject to the above, the Civil Courts in KOLKATA shall have exclusive jurisdiction in this matter.

17. Force Majeure:

Neither Party shall be in breach of contract if it is unable to fulfil its contractual obligations due to Force Majeure events. The Force Majeure events shall mean the events or circumstances beyond reasonable control of Owner and Consultant such as:

- II. Act of God.
- III. An act of war, (whether declared or undeclared) hostilities, invasion, acts of terrorism, armed conflict or an act of foreign enemies, blockade, embargo, revolution, military action.
- IV. Contamination by radioactivity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel, radioactive toxic explosive, or other hazardous properties.
- V. Riot, civil commotion, terrorism or disorder, unless solely restricted to employees of the Consultant or of its Sub-Contractors.
- VI. Either Party has the right to terminate the contract if a single Force Majeure event lasts more than 90 (ninety) days or events in aggregate last more than 120 (one hundred and twenty) days.

18. Breach of Contract:

Poor performance in execution of work or non-execution of the contract in part or full shall be considered default of the contractor leading to breach of the contract. In the event of breach of contract APNRL shall have the liberty to get the work executed by other agency or by APNRL own resources for the remaining period of the contract at the cost and risk of the contractor. APNRL shall give a notice of 14 days to the contractor in the event of breach of contract before resorting to any alternative arrangements. The extra cost so incurred in this regard shall be recovered by APNRL from the contractor's receivable, guarantee etc.

19. Weighment for invoicing:

APNRL plant GRN will be considered for invoicing.

20. Logistical Arrangements:

The Service Provider shall make its own arrangements for all manpower, logistics, accommodation, communication, transportation, and other resources required for execution of the services. APNRL shall not provide any additional facilities, reimbursements, or perks other than the agreed rates as specified in the contract.

21. Penalty:

- **Shortage Liability:** The Service Provider is liable for any quantity discrepancy between the Railway Receipt (RR)/Invoice weight and the actual weight recorded at the APNRL Plant GRN.
- **Transit Loss:** The Service Provider is responsible for coal loss during transportation, whether due to theft, spillage from damaged wagons, or improper loading.
- **Penalty for Shortages on Account of Shortage & Transit Weight Loss:**
Deductions shall be applied as determined from time to time, at the discretion of APNRL Management.
- **Penalty Indemnity:** Any punitive charges levied by the Railways like **POL1, POL2, POLA, PCLA, DCLA, ENHC, and LPC**, any costs for "backward movement" of a rake to offload excess coal due to improper supervision, incorrect documentation, or faulty loading are deducted to the Service Provider's account.
- **Final Settlement & Billing Basis:** All final billing and commercial settlements shall be processed based on the Plant GRN (Goods Receipt Note) quantity. Payments will be released only after applicable statutory deductions (TDS, GST, etc.) and the deduction of any penalties incurred due to transit loss or railway punitive charges.
- **Final Payment:** Payment shall be made after the finalisation of monthly reconciliation of the above clauses at the plant end.

22. Billing:

Billing should be made based on monthly.

Annexure I

Tender Details

Service Provider Name	
Adress	
Contact Person	
Contact No	
GSTIN	

Credential Details

Financial Credibility:

FY	25-26	24-25	23-24	22-23
Turnover (Lakhs)				

Credibility in similar work experience:

FY	25-26	25-26	23-24	23-24
Company	1	2	1	2
Work Order No.				
Organisation Name				
No of Rake Materialised				
Qty				
CIL Subsidiary				
Experience Certificate Attached (Yes/No)				

Annexure II
Tender Details

Service Provider Name	
Adress	
Contact Person	
Contact No	
GSTIN	

Rate Quoted

Particulars	Amount
Rate / MT (Excluding GST)